

## We Are Here for You! Don't Miss Your Appointment

Thank you for entrusting us with your healthcare.

When you schedule an appointment, time is reserved specifically for you.

Missing your appointment makes others wait longer for an appointment.

Diagnostic Clinic Medical Group may charge you for appointment "no shows".

- **First Time:** We will call you to reschedule.
- **Second Time:** We will call you to reschedule and you will be sent a second missed appointment letter. You may be charged up to \$50.00.
- **Third Time:** This could result in discharge from our practice and a \$50.00 fee.

Our main concern is to provide you and others easy access to superior healthcare. If you have questions, our staff will be happy to answer them.

I \_\_\_\_\_ understand the missed appointment policy.

Signature \_\_\_\_\_

Medical record number \_\_\_\_\_

Date \_\_\_\_\_

Provider Name \_\_\_\_\_

